

Education

Doctor of Education (Ed.D.), Higher Education and Administration Leadership, University of Miami

August 2021

Dissertation topic: “Degree completion expectations for students of color with disabilities attending minority serving institutions”

Master of Art in Human Development and Education with a concentration in K-12 special education from mild to profound disability

August 2013 – August 2015

Bachelor of Arts in Criminal Justice and Criminology, University of Maryland, College Park

August 2003 – May 2007

Experience

Assistant Dean for Access and Disability Services, California College of the Arts

October 2020 – Present

- Built partnerships with key internal and external stakeholders to provide CCA students with thoughtful programming and services
- Collaborated with instructional designers to create an online accommodations request system to better streamline communication between office, faculty, and students
- Creating policies with a strong commitment to meeting the needs of diverse learners in an inclusive and educational environment
- Implementing data driven interventions for marginalized student populations (eg. correction poor implementation of accommodations

Doctoral Research Fellowship, Florida International University

March – September 2020

- Collected data on the college experience of students of color with disabilities

Program Specialist, Disability Resource Center (DRC), Florida International University

March - September 2020

- Trained faculty, staff, and students on disability resource center services and ADA legal mandates
- Maintained confidential student databases: Clockwork, ImageNow, and Access Resource Manager
- Coordinated with the DRC’s Adaptive Technology Specialists to report issues and identify potential improvements to be made to databases

Job Developer / Placement Specialist, Access, Miami Dade College

October 2018 – December 2019

- Developed, managed, and facilitated employment assistance, technology training, work experience, and placement opportunities for students with disabilities through the Meed Program
- Developed and managed the Digital Technology Internship Training program, its curriculum, measurement of outcomes, and student success
- Co-wrote a grant that awarded the program \$250,000 to finance the internship program
- Prepared college wide annual and quarterly effectiveness reports for Board of Trustees meeting

Adjunct Instructor, Intermediate Math, Howard Community College

January 2017 – July 2018

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Senior Service Coordinator, Service Coordination, Incorporated

January 2016 – July 2018

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Skills

Curriculum Development
Grant writing
Budget Planning
Instructional Technology
Case management and compliance
Policy writing and strategic planning

Tools

Adobe Acrobat
Salesforce
Google Suite
Microsoft Office
PeopleSoft / Oracle
Qualtrics

SPSS
Clockwork
ImageNow
Access Resource Manager